

Eleanore Belanger

Technical Editor

Technical Writer/Editor

U.S. Department of Agriculture,
Economic Research Service

2024—Present

- Edits peer reviewed research reports and complex data for consistency, accuracy, grammar, and style errors according to GPO Style Manual.
- Translates research content into compelling summaries for nontechnical audiences such as policymakers and the public.

Copy Editor I

EdisonLearning

2022—2024

- Edited learning curriculum for punctuation, grammar, style, consistency, and accuracy according to Chicago Manual of Style.
- Promoted to permanent Copy Editor I role due to eye for detail and ability to meet deadlines, after initially being hired as a copy editor through a contract agency.

Technical Writer/Documentation Specialist

Volunteer

WeVote

2024

- Led the creation of a style guide, and edited documentation that clearly outlined project details, functionality, requirements, and other essential information.

Contact



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Editorial Intern

Charleston Magazine

2021—2022

- Wrote and edited calendar events, wedding pieces, social media content, and other lifestyle and historical pieces, following Chicago Manual of Style.

SEO Copy Editor

BLENDtw

2021

- Wrote weekly articles according to AP Stylebook, and edited articles by other interns in WordPress for grammar, spelling, punctuation, and SEO best practices.

Assistant Editor-in-Chief Editor Writer

Study Breaks

2019—2021

- Managed, edited, and scheduled articles within WordPress, checking for grammar, spelling, punctuation, and other errors according to AP Stylebook, and ensuring SEO best practices.
- Promoted from a writing to an editing internship, then to the Assistant Editor-in-Chief internship due to my eye for detail and ability to meet deadlines.

Education

Arizona State University

BS in Technical Communication

Summa Cum Laude

2021